



# BRADFIELD PARISH COUNCIL

Clerk to the Council: Mrs Marie Snell

Bradfield Village Hall, The Street, Bradfield, Essex, CO11 2UU. Tel: 07851 760264

Email: [clerk@bradfieldparishcouncil.org.uk](mailto:clerk@bradfieldparishcouncil.org.uk)

**Members of the Council are hereby summoned to attend the Parish Council Meeting to be held at St Lawrence Church, The Street, Bradfield, CO11 2US on Tuesday 7<sup>th</sup> April 2026 at 7:30 pm**

**Please note that meetings may be recorded for minute taking purposes. Parish Council Minutes are a record of decisions made by the council, and are not a verbatim account of discussions held.**

## Agenda

### 1. Apologies for Absence

To receive and approve any apologies for absence.

### 2. Members' Declaration of Interests

To receive members' declaration of interests regarding items that appear on the agenda.

### 3. Minutes

To receive the Minutes (*circulated separately*) of the Parish Council meeting held on the 3<sup>rd</sup> March 2026, to be approved as correct records and signed by the Chairman.

### 4. Public Open Forum (Maximum 15 minutes)

Questions pursuant to Standing Order 3.

### 5. Town Planning

To consider the below schedule of applications as per the schedule issued by Tendring District Council:

<a href="#">26/00421/DETAIL</a>	Submission of details under Outline Planning Permission 24/01734/OUT (allowed at appeal APP/P1560/W/25/3371750) - considering appearance/landscaping/layout/scale for erection of 3 dwellings.	Land R/O West Manston Windmill Road Bradfield
<a href="#">26/00441/FULHH</a>	Householder Planning Application - Single storey front and rear extensions, garage conversion and detached garage.	Brook End The Street Bradfield
<a href="#">26/00482/FULHH</a>	Householder Planning Application - Single storey rear/side extension and partial conversion of garage to form utility room.	8 Winney Close Bradfield

### 6. District and County Councillor reports

To note reports from Cllrs Guglielmi and Ferguson.

### 7. Clerk's Report

To note the Clerk's Report.

### 8. Bradfield Village Hall Communications

To receive report from Bradfield Village Hall.

### 9. Working Group Reports

To receive updates from the following working group:

- Highways Scheme working Group
- Cemetery Land working group
- War Memorial Working Group

d. Public Rights of Way Working Group

**10. Amenities**

- To receive update noting any maintenance carried out
- To agree any necessary works to be carried out by reputable contractor
- To receive quotation from Utility Aid (utilities broker), review and agree the supplier of street lighting.
- To consider quotation for necessary tree works within Bradfield Cemetery.
- To fund the planting of the crocus bulbs along The Street.

**11. Highways Safety**

- To agree the cost of parking restrictions (Harwich Road and The Street), (Rectory Gardens and the Street) at £2180 excl. VAT payable to North Essex Parking Partnership.
- To inform Bradfield parishioners of the Essex Safer Speed Strategy.

**12. Finance**

- To receive the financial report and to approve accounts for payment as per the schedule (*circulated separately*).
- To approve payment of invoices received in accordance with the 2025/2026 budget.
- To note the emergency expenditure by the clerk, Chairman and Vice-Chairman as specified in Financial Regulations Section 4.
- To consider council projects with recommendations from Finance Committee (30<sup>th</sup> March 2026) to Ear Marked funds and virements of EMRs.

**13. Donation Request**

To receive request for contribution towards Manningtree Beach sand replenishment of £2,000.

**14. Grant Application**

To consider grant application on behalf of Bradfield Rovers Football Club.

Organisation	Purpose of Grant	Requested Grant
Bradfield Rovers Football Club	To fund the cost of supply and installation of storage facility.	£650

**15. Items for Next Agenda**

**16. Date of Next Meeting**

The next meeting of the council is to be the Annual Parish Meeting, followed by the Annual Parish Council Meeting to be held on **Tuesday 5<sup>th</sup> May 2026 at 7.00pm at St Lawrence Church Room, The Street, Bradfield, CO11 2US.**

**17. Exclusion of public and press**

By resolution of the council, pursuant to Sub-Section 2 of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, members are to consider whether the meeting be closed to the press and public for the discussion of the under-mentioned business, formal resolution to be transacted within public session:

- **Injury Claim Update**

**18. Injury Claim Update**

To receive update from the 2022 injury claim.



**Mrs Marie Snell**  
Clerk to the Council

**30<sup>th</sup> March 2026**